

**DEL NORTE COUNTY  
FAIRGROUNDS RECREATION & PARKS DISTRICT DIRECTORS  
AGENDA**

Tuesday- February 26, 2019 at 10:30am  
BOARD ROOM –Del Norte Fairgrounds

**BOARD OF DIRECTORS**

Steven Westbrook - President  
Doug Wakefield - Vice President  
Sabina Renner - Secretary  
Rich Wier  
Robyn Holt

**FAIR STAFF**

Kimberly Floyd CEO  
Lindsey Reichlin - Fair Staff

**PUBLIC PARTICIPATION**

Members of the public are encouraged to provide comment to the Board and may suggest items to be placed on the agenda for discussion at the next Board meeting. While the Board values the participation of the public, the Board president reserves the right to limit the time for public comment to a maximum of three (3) minutes per speaker in order to proceed with the agenda. Public comment must be related to fair authority and jurisdiction and their placement on the agenda is within the discretion of the Board.

All meeting notices, agendas and materials considered by the Board during the meeting will be available to the public prior to the meeting in the fair office. Agendas and meeting notices will be posted on Board's website at [www.dnfair.org](http://www.dnfair.org).

**AMERICAN WITH DISABILITIES ACT**

Pursuant to the American with Disabilities Act, individuals who, because of a disability, need special assistance to attend or participate in any Board meetings or Committee meetings, or in connection with other District Fair activities, may request assistance at the 41<sup>st</sup> DAA Fair office, 421 Hwy 101 N., Crescent City Ca. or by calling 707-464-9556. Requests should be made one (1) week in advance whenever possible.

**MEETING NOTICE**

The Board of Directors will be holding a fair board meeting on Tuesday February 26, 2019 at 10:30am in the board room of the Del Norte Fairgrounds, Crescent City Ca.

**BOARD MEETING AGENDA**

**February 26, 2019**

1. **CALL TO ORDER:** All matters noticed on this agenda may be considered for action. Items listed on the agenda may be considered in any order at the discretion of the Board President. Any item not so noticed will not be considered or discussed.
2. **ROLL CALL OF DIRECTORS:**
3. **PUBLIC FORUM:** Any one may address the Board on any matter, either on or off the Agenda. In accordance with state law, the Board will not comment or otherwise consider Public Comment matters until such items have been properly noticed for a future meeting.
4. **APPROVE CONSENT AGENDA FOR PARK AND REC. FAIR DISTRICT** (Discussion/Action by Board)  
All items on the consent agenda are to be approved in one motion unless Board member requests separate action on a specific item.
  - a. Approve Expenditures
  - b. December Meeting Minutes
  - c. Approve Financial Statements
5. **NEW BUSINESS:** (Discussion/Action by Board)
  - a. Discussion and possible action regarding the transfer of the allocation to the 41stDAA as approved in the

2018/2019 budget.

- b. Discussion and possible action regarding naming directors to the Finance Committee.
- c. Discussion and possible action regarding renewing Susan Brown's contract for the 2019 year.
- d. Discussion and possible action regarding transferring the available fund balance from the County to the Coast Central Credit Union Account.
- e. Discussion and possible action regarding hiring an outside company to do the minutes and agenda for the Rec and Parks meetings.
- f. Discussion and possible action regarding hiring a local CPA firm to handle the Rec and Parks account.
- g. Discussion and possible action regarding hiring an IT person to build the Rec and Parks own website that would link to the 41<sup>st</sup> DAA website and handle social media accounts.

**6. MATTERS OF INFORMATION**

- a. Directors Comments
- b. Next Board Meeting Information

**7. ADJOURNMENT**