

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

Mailing Address: P. O. Box 402, Crescent City, CA, 95531

FINANCE COMMITTEE**

MEETING AGENDA

Monday, February 24, 2020 at 10:00 a.m.

Meeting Location: Del Norte Fairgrounds Board Room, 421 Highway 101 North, Crescent City, CA *

Finance Committee Members

Rich Wier - Director

Robyn Holt - Director

1. 10:00 a.m. Call the meeting to order and take roll.

- **COMMENT PERIOD:** Members of the public may address the Finance Committee on matters that are within the authority and jurisdiction of the Committee. If you are addressing the Committee regarding a matter listed on the agenda, you may be asked to hold your comments until the Committee takes up that matter. For matters not on the agenda, The Committee cannot comment or otherwise consider a Public Comment matter until such items have been properly noticed for a future meeting agenda.

2. Consent Agenda: (Discussion/Action by the Board) All items on the Consent Agenda are to be approved in one motion unless Board Member requests separate action on a specific item.

- a. Approve Minutes from the Finance Committee Meeting of November 18, 2019.

3. Discussion of status report from staff on the amendments being made to the Financial and Accounting Policies and Procedures document of the Del Norte County Fairgrounds Recreation and Park District, dated November 17, 2015. Staff will provide a verbal update to the progress made to date on the draft revisions to the District's Financial and Accounting Policies and Procedures document. Give direction to staff as necessary. No action needed or will be taken.

4. Current Fiscal Year Budget Review – Review the current fiscal year budget, July 1, 2019 to June 30, 2020. Current reports from the County Trust Account and California Fair Services Authority will be available for review.

5. Discussion with two members of the Finance Committee of the 41st DAA regarding funding for future allocation requests, their format, and other pertinent information as part of funding allocations, including, but not limited to long-term project goals and funding projections.

6. Discussion of draft Mission Statement for the District. Review the draft Mission Statement prepared by staff. Give direction to staff regarding any potential revisions to the draft. No action needed or will be taken.

7. Adjournment: Adjourn the Committee meeting and set a date for the next meeting of the Finance Committee, to be held in the Del Norte Fairgrounds Board Room.

** Pursuant to the Americans with Disabilities Act, anyone requiring reasonable accommodation to attend or participate in any Board of Directors meeting should contact the District one (1) week in advance whenever possible. At the present time, such requests to the District may be made by leaving a message at the Del Norte Fairgrounds office at (707)464-9556 and the message will be forwarded to the District.*

**** NOTE:** This meeting will be a joint meeting with the Finance Committee of the 41st District Agricultural Association.