

**DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK
DISTRICT**

Mailing Address: P. O. Box 402, Crescent City, CA, 95531

**MINUTES
REGULAR MEETING**

Thursday, MARCH 25, 2021 at 6:30 PM

Meeting Location: Del Norte Fairgrounds Board Room, 421 Highway 101 North,
Crescent City, CA *

*The public is invited to attend/participate in the meeting via Zoom using the following:

BOARD OF DIRECTORS

Doug Wakefield – President
Robyn Holt – Vice President
Sabina Renner – Secretary
Rich Wier - Director
Stephen Westbrook - Director

*Present: Doug Wakefield, President
Rich Wier, Director
Steven Westbrook, Director
Sabina Renner, Secretary
Robyn Holt, Vice President*

*Others Present: Valerie Starkey, Administrative Assistant, DNCFRPD
Susan Brown, Rural Approaches*

1. 6:30 PM Call the meeting to order and take roll.

The meeting was called to order at 6:33 pm and Ms. Starkey took roll.

COMMENT PERIOD: Members of the public may address the Board of Directors on matters that are within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, The Board cannot comment or otherwise consider a Public Comment matter until such items have been properly noticed for a future meeting agenda.

There was no Public Comment.

2. **Consent Agenda:** (Discussion/Action by the Board) All items on the Consent Agenda are to be approved in one motion unless a Board Member requests separate action on a specific item.
- a. Approve Expenditures processed for payment since the meeting of February 25, 2021.
 - b. Approve Minutes from the Regular Meeting of February 25, 2021.
 - c. Approve Financial Statements received from CFSA for the month of February, 2021
 - d. Approve Financial Statements received from the County of Del Norte for the month of February 2021.

No items were pulled from the Consent Agenda. Director Wier moved to approve the Consent Agenda as presented. Director Westbrook seconded the motion. The motion carried on 5 Ayes, 0 Noes.

3. New Business:

- a. Review and discuss items that were presented at the 41st District Fair Board meeting which will have occurred on March 25, 2021 at 5:30 pm, just prior to the meeting for the Del Norte County Fair Recreation and Parks District. Take action as necessary and appropriate.

Director Wier and Director Renner attended the 41st meeting and provided an update about the discussions. There was an update on the rock from Last Chance Grade that had been stored at the back parking lot area. Caltrans has been paying for the storage space and the 41st was going to seek something in writing. Susan Brown provided an update to the 41st regarding non-profit status and grant opportunities. A meeting was set to begin discussions. No action was taken.

4. Old Business:

- a. Update regarding purchase and installation of generator.
- b. Update on process for filing for grant opportunities to develop projects that are identified as priorities for the Economic Renovation of the Del Norte Fairgrounds.

Generator update: No new information was provided aside from the pad being laid and continued discussions about building a secure cover.

Grant update: Ms. Starkey explained her inability to get the DUNS number and other documents in time. Ms. Brown indicated she would be willing to help with applying for those essential numbers. A list of documents needed to proceed with applying for grants would be provided to Ms. Starkey so that would avoid all future delays.

5. Committee Reports:

- a. **Finance Committee** – Receive a report from the Finance Committee on any items that were discussed at their last meeting. A date for the next meeting of the Finance Committee has not yet been set. Take action as necessary and appropriate.

The Finance Committee has not met since the previous meeting, as such, there was no report from the Finance Committee.

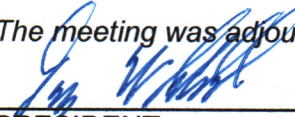
6. Board Comments:

a. Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

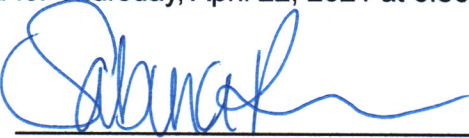
7. Adjournment:

a. The next regular meeting is scheduled for Thursday, April 22, 2021 at 6:30 PM.

The meeting was adjourned at 7:03 pm.



PRESIDENT



SECRETARY

Del Norte County Fairgrounds Recreation and Park District.