

**DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK
DISTRICT**

Mailing Address: P. O. Box 402, Crescent City, CA, 95531

MINUTES

REGULAR MEETING

Thursday, July 22, 2021 at 6:30 PM

Meeting Location: Del Norte Fairgrounds Board Room, 421 Highway 101 North,
Crescent City, CA 95531

BOARD OF DIRECTORS

Doug Wakefield – President
Robyn Holt – Vice President
Sabina Renner – Secretary
Rich Wier - Director
Steven Westbrook - Director

PRESENT:

*Doug Wakefield
Robyn Holt
Sabina Renner
Rich Wier
Steven Westbrook*

Others Present:

*Valerie Starkey, Administrative Assistant, DNCFRPD
Kimberly Floyd
Kim Haban
Kara Miller*

1. 6:30 PM Call the meeting to order and take roll.

Meeting called to order at 6:30 pm. Valerie Starkey took roll.

- **COMMENT PERIOD:** Members of the public may address the Board of Directors on matters that are within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, The Board cannot comment or otherwise consider a Public Comment matter until such items have been properly noticed for a future meeting agenda.

There was no public comment.

2. **Consent Agenda:** (Discussion/Action by the Board) All items on the Consent Agenda are to be approved in one motion unless a Board Member requests separate action on a specific item.
- a. Approve Expenditures processed for payment since the meeting of June 17, 2021.
 - b. Approve Minutes from the Regular Meeting of June 17, 2021.
 - c. Approve Financial Statements received from CFSA for the month of June, 2021
 - d. Approve Financial Statements received from the County of Del Norte for the month of June 2021.

No items were pulled from the Consent Agenda. Director Wier moved to approve the Consent Agenda as presented. Director Holt seconded the motion. The motion carried on 5 Ayes, 0 Noes.

3. **New Business:**

- a. None

4. **Old Business:**

- a. Update regarding purchase and installation of generator.

Discussed the plan for the fair would be to borrow a generator from Renner Petroleum. Sabina Renner stated that was acceptable but she asked that no one make alterations to the generator and for it to be returned in the condition it was lent.

- b. Update on process for filing grant opportunities to develop projects that are identified as priorities for the Economic Renovation of the Del Norte Fairgrounds.

Susan Brown was not present to provide an update on the grant opportunities.

5. **Committee Reports:**

- a. **Finance Committee** – Receive a report from the Finance Committee on any items that were discussed at their last meeting. A date for the next meeting of the Finance Committee has not yet been set. Take action as necessary and appropriate.

There was no Finance Committee Meeting.

6. **Board Comments:**

- a. Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

CEO of the 41st DAA, Kimberly Floyd told the Board of Directors that Measure F signs had been made and would be placed throughout the Fair, notifying the public of the ways in which their tax dollars had been spent.

7. **Adjournment:**

- a. The next regular meeting is scheduled for Thursday, August 26, 2021 at 6:30 PM.

DNCFRPD REGULAR MEETING MINUTES JULY 22, 2021

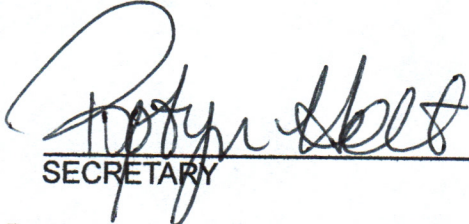
The next meeting for August 26, 2021 will be cancelled.

The Board of Directors have requested a special meeting be held on August 19, 2021 to coincide with the 41st DAA meeting. Further, they requested that since it is a special meeting that they wanted to have the meeting begin immediately following the conclusion of the 41st DAA's meeting. The Board of Directors then requested that an item be placed on the next agenda to change the time of the meetings.

The meeting was adjourned at 6:45 pm.



PRESIDENT



SECRETARY

Del Norte County Fairgrounds Recreation and Park District.