

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

Mailing Address: P. O. Box 402, Crescent City, CA, 95531

**AGENDA
REGULAR MEETING**

Thursday, February 23, 2023 at 6:00 PM

Meeting Location:
ARTS AND CRAFTS BUILDING
421 Highway 101 North
Crescent City, CA 95531

BOARD OF DIRECTORS

Doug Wakefield – President
Steven Westbrook – Vice President
Sabina Renner – Secretary
Rich Wier - Director
Donna Hopkins - Director

1. 6:00 PM Call the meeting to order and take roll.

- **COMMENT PERIOD:** Members of the public may address the Board of Directors on matters that are within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, The Board cannot comment or otherwise consider a Public Comment matter until such items have been properly noticed for a future meeting agenda.

2. Consent Agenda: (Discussion/Action by the Board) All items on the Consent Agenda are to be approved in one motion unless a Board Member requests separate action on a specific item.

- a. Approve Expenditures processed for payment since the meeting of January 25, 2023.
- b. Approve Minutes from Meeting of January 25, 2023.
- c. Approve Financial Statements received from CFSA and Del Norte County since the last meeting of January 25, 2023.

3. New Business:

- a. Hear a presentation for George Williamson representing LAFCo;
 - i. Discuss and take possible action regarding:
 1. Post Sales Tax Fairgrounds Use Funding Program;
 2. Del Norte County Fairgrounds Facility 5-year Capital Improvement Program Update;
 3. Resolution of Application to Del Norte LAFCo.
- b. Accept the Resignation of Valerie Starkey and discuss and take possible action on hiring an Administrative Assistant to replace Ms. Starkey.

Old Business:

- a. Receive an update on Beach Tech 1000 purchase and operation. Take action as necessary.
- b. Receive an update on the generator, installation and service to equipment. Take action as necessary.
- c. Receive an update on the deposit for the grandstands and information regarding funding the purchase of the grandstands. Take action as necessary.
- d. Receive an update from Susan Brown regarding progress made on grant applications. Take action as necessary. (see attached written update)

5. Committee Reports:

- a. **Finance Committee** – Receive a report from the Finance Committee on any items that were discussed at their last meeting-no meeting was held since the last reporting period. A date for the next meeting of the Finance Committee has not yet been set. Take action as necessary and appropriate.
- b. **Public Relations Committee**-Receive a report from the Public Relations Committee on any items that were discussed at their last meeting. Take action as necessary and appropriate.

6. Board Comments:

- a. Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

7. Adjournment:

- a. The next regular meeting is scheduled for Thursday, March 23, 2023 at 6:00 PM (Or immediately following the conclusion of the 41st DAA).

** Pursuant to the Americans with Disabilities Act, anyone requiring reasonable accommodation to attend or participate in any Board of Directors meeting should contact the District one (1) week in advance whenever possible. At the present time, such requests to the District may be made by leaving a message at the Del Norte Fairgrounds office at (707)464-9556 and the message will be forwarded to the District.*

VALERIE STARKEY

INVOICE

February 2023 Invoice/Final Paycheck

707-490-9177
vstarkey@dncfrpd.org

1258 McNamara Ave
Crescent City, CA 95531

Description	Quantity	Unit Price	Cost
Meeting prep/Agenda/Minutes	12	\$25.00	\$300.00
Errands	5	\$25.00	\$125.00
		Subtotal	\$425.00
		Total	\$425.00

VALERIE STARKEY**INVOICE**

January 2023 Invoice

707-490-9177
vstarkey@dncfrpd.org

1258 McNamara Ave
Crescent City, CA 95531

Description	Quantity	Unit Price	Cost
Meeting prep/Agenda/Minutes	10	\$25.00	\$250.00
PRA	5	\$25.00	\$125.00
Errands	5	\$25.00	\$125.00
		Subtotal	\$500.00
		Total	\$500.00



Invoice #2025

Thank you for your business. Due to the increased cost of the server hosting fees, I'm having to raise my rates. Your new annual rate is \$150.

Thank you again for your business, please call me if you have any questions
541-251-0739

Customer

Del Norte Parks And Rec Valerie Srarkey
vstarkey@dnfcrpd.org

Invoice Details

PDF created February 17, 2023
\$150.00

Payment

Due February 17, 2023
\$150.00

Items	Quantity	Price	Amount
DigiGardin Maintenance Agreement	1	\$150.00	\$150.00
Subtotal			\$150.00

Total Due **\$150.00**



Pay online

To pay your invoice go to <https://gosq.me/u/eRw5RUaT>

Or open the camera on your mobile device and place the QR code in the camera's view.



CALIFORNIA
FAIR SERVICES
AUTHORITY

INVOICE STATEMENT

1776 TRIBUTE ROAD, SUITE 100
SACRAMENTO, CA 95815
916-263-6157

Statement Period: 1/31/2023 - 2/17/2023

Amount Due: \$267.35

Remit Payment By: 3/15/2023

Del Norte Co. Recreation & Park District
PO Box 402
Crescent City, CA 95531

Invoice Date	Invoice Number	Invoice Description	Invoice Amount	Balance
1/1/2023	067000	2022 Tax Forms	2.68	2.68
	1096	1096 Forms	0.50	
	1099	1099 Forms	0.42	
	1099	1099 Copy B with instructions	0.42	
	1099E	1099 Envelopes	1.34	
2/1/2023	066915	2/2023 Estimated Liability Monthly	264.67	264.67
	LI	General Liability Insurance	212.58	
	LI	Auto liability	52.09	
Totals for DN Parks District - Del Norte Co. Recreation & Park District			267.35	267.35

Statement Totals for DN Parks District - Del Norte Co. Recreation & Park District

Credit	Current	Over 30	Over 60	Over 90
0.00	264.67	2.68	0.00	0.00

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

Mailing Address: PO Box 402, Crescent City, CA, 95531

**MINUTES
SPECIAL MEETING
WEDNESDAY, JANUARY 25, 2023
Time: 4:30 pm**

Meeting Location
Del Norte Fairgrounds Board Room
421 HWY 101 North, Crescent City, CA 95531

BOARD OF DIRECTORS
Doug Wakefield – President
Sabina Renner – Secretary
Rich Wier - Director
Steven Westbrook - Director
Donna Hopkins-Director

PRESENT:

Doug Wakefield
Rich Wier
Steven Westbrook
Sabina Renner

ABSENT:

Donna Hopkins

Others Present:

Valerie Starkey, Administrative Assistant, DNCFRPD

1. Call the meeting to order and take roll.

*Meeting called to order at 4:32 pm. Ms. Starkey took roll.
No public was present and no public comment was received.*

- 2. Consent Agenda:** (Discussion/Action by the Board) All items on the Consent Agenda are to be approved in one motion unless a Board Member requests separate action on a specific item.
- a. Approve expenditures processed for payment since the meeting of December, 2022.
 - b. Approve financial statements received from CFSA for the month of November and December, 2022.
 - c. Approve financial statements received from the County of Del Norte for the month of November and December, 2022.
 - d. Approve minutes from special meetings of November 10, 2022 and December 19, 2022.

No items were pulled from the Consent Agenda. Director Westbrook moved to approve the Consent Agenda as presented. Director Wier seconded the motion. The motion carried on 4 Ayes, 0 Noes, 1 Absent.

3. **New Business:**

- e. Receive a quarterly financial report from the 41st DAA pursuant the Memorandum of Understanding dated September 20, 2016.

Board received the information and no action was taken. Board commented that they would like more details for the future.

4. **Old Business:**

- a. None

5. **Committee Reports:**

- a. **Finance Committee** – Receive a report from the Finance Committee on any items that were discussed at their last meeting-no meeting was held since the last reporting period. A date for the next meeting of the Finance Committee has not yet been set. Take action as necessary and appropriate.

There had been no Finance Committee meetings during the time period.

- b. **Public Relations Committee**-Receive a report from the Public Relations Committee on any items that were discussed at their last meeting. Take action as necessary and appropriate.

There had been no Public Relations Committee meeting during the time period.

6. **Board Comments:** Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

- a. *Board again reminded Administrative Assistant that "Old Business" needs to be on every agenda so updates will be regularly.*
- b. *Board requests a LAFCo update be placed on the next agenda.*

7. **Adjournment:** Adjourn to the next Regular Session meeting on February 23, 2023 at 6:00 p.m. at the Del Norte Fairgrounds Board Room.

The meeting was adjourned at 4:45 pm.

PRESIDENT

SECRETARY

Del Norte County Fairgrounds Recreation and Park District.

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

**MINUTES
SPECIAL MEETING
FEBRUARY 20, 2023 AT 10:30 AM**

Meeting Location: Del Norte Fairgrounds Board Room, 421 Highway 101 North,
Crescent City, CA

BOARD OF DIRECTORS

Doug Wakefield – President
Sabina Renner – Secretary
Rich Wier - Director
Steven Westbrook - Vice President
Donna Hopkins-Director

1. Call to order

Meeting Called to order at 10:40 am

2. Closed session comments

There were no members of the public present.

3. Closed session (as authorized by law)

a. Discussion of a personnel matter

Gov. Code 11126(a) allows this item to be considered in Closed Session.

~Administrative Assistant Starkey~

Discussion regarding replacement of Ms. Starkey

4. Adjournment:

a. The special meeting will adjourn and the next scheduled regular meeting is on
February 23, 2023 at 6pm or immediately following the conclusion of the 41st DAA.

Meeting adjourned at 11:48 pm

PRESIDENT

SECRETARY

Del Norte County Fairgrounds Recreation and Park District.

Trial Balance

Current (10/1/2022 - 10/31/2022)

Unit Of Measure: \$

Del Norte Parks and Recreation

Friday, February 17, 2023 10:41:51AM

Renee

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Account	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
11900-00-900-A Cash - Rec & Park Dist CCU Checking #S51	109,567.71			0.00	109,567.71
11910-00-900-A Cash - Rec & Park Dist CCU Savings #S50	50.00			0.00	50.00
14300-00-900-A Deferred Charges - Rec & Park District	37.80		12.60	12.60-	25.20
15000-00-900-A Cash - County of Del Note	3,349,808.37	9,838.04		9,838.04	3,359,646.41
21200-00-900-A Accounts Payable-Rec & Park District	595.13-		806.62	806.62-	1,401.75-
22800-00-900-A Designated Reserve - Park & Rec Fair	1,624,801.34-		254.40	254.40-	1,625,055.74-
25900-00-900-A Funds Balance Available - Co of Del Nort	1,725,007.03-		9,583.64	9,583.64-	1,734,590.67-
29300-00-900-A Net Resources - Rec & Park District	112,036.30-			0.00	112,036.30-
60000-11-900-A Insurance Fees	788.79	262.92		262.92	1,051.71
69010-11-900-A Professional Services - Administration	2,044.63	556.30		556.30	2,600.93
69030-11-900-A Professional Services - Accounting/Audit	142.50			0.00	142.50
\$ Grand Totals	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
	0.00	10,657.26	10,657.26	0.00	0.00

DEL NORTE COUNTY FAIR, 41ST DAA
Recreational & Park District
BALANCE SHEET
October-22

	<u>22/23</u>	<u>21/22</u>
ASSETS		
ASSETS		
Cash - Central Coast CU Checking Members	109,568	218,124
Cash - Central Coast CU Savings	50	50
Accounts Receivable	0	0
Deferred Charges	25	0
Cash - County of Del Norte	<u>3,359,646</u>	<u>3,327,807</u>
TOTAL ASSETS	<u><u>3,469,289</u></u>	<u><u>3,545,981</u></u>
LIABILITIES & EQUITY		
LIABILITIES		
Accounts Payable/WC Payable	1,402	1
Designated Reserve - Co of Del Norte	1,625,056	1,459,384
Funds Bal Available - Co of Del Nort	<u>1,734,591</u>	<u>1,868,424</u>
TOTAL LIABILITIES	<u><u>3,361,048</u></u>	<u><u>3,327,808</u></u>
EQUITY		
Net Resources - Rec & Park District	112,036	222,447
Net Income	<u>(3,795)</u>	<u>(4,274)</u>
TOTAL EQUITY	<u><u>108,241</u></u>	<u><u>218,173</u></u>
TOTAL LIABILITIES & EQUITY	<u><u>3,469,289</u></u>	<u><u>3,545,981</u></u>

DEL NORTE COUNTY FAIR, 41ST DAA
RECREATIONAL & PARK DISTRICT
Statement of Operations
October 31, 2022

	Acct. No.	Current YTD 10/31/2022	Budget 22/23	Balance of Budget	% Used 22/23
REVENUES:					
Sales Tax Revenues	RECS	-	-	-	0%
Interest Income	RECI	-	30,000	30,000	0%
TOTAL REVENUES		-	30,000	30,000	0%
EXPENSES:					
Administrative Expenditures	RECA	3,795	40,800	37,005	9%
Prior Year Expenditures	RECP	-	-	-	0%
Capital Expenditures	RECC	-	-	-	0%
Other operating Expenditures	RECO	-	224,000	224,000	0%
TOTAL EXPENSES		3,795	264,800	261,005	1%
TOTAL NET GAIN/LOSS		(3,795)	(234,800)	(231,005)	2%

Detail of Expenditures

	Acct. No.	Current YTD 10/31/2022	Budget 22/23	Balance of Budget	% of Used 22/23
ADMINISTRATION EXPENSE					
Insurance Fees	60000-11-900	1,052	2,800	1,748	38%
Other Expenses	65000-11-900	0	10,000	10,000	0%
Professional Services - Legal	69000-11-900	0	10,000	10,000	0%
Professional Services - Administration	69010-11-900	2,601	7,500	4,899	35%
Professional Services - Miscellaneous	69020-11-900	0	0	0	0%
Professional Services - Accounting / Audit	69030-11-900	143	10,500	10,358	1%
TOTAL ADMINISTRATION EXPENSE		3,795	40,800	37,005	9%
PRIOR YEAR OPERATING EXPENSE ADJUSTMENT					
Prior Year Expense Adjustment	80000-00-900	0	0	0	0%
TOTAL PRIOR YEAR OPERATING EXPENSE		-	-	-	0%
MAINTENANCE & GENERAL OPERATIONS					
CAPITAL EXPENDITURE (LIST)					
Capital Expenditures	91200-00-900	0	0	0	0%
TOTAL CAPITAL EXPENDITURES		-	-	-	0%
OTHER OPERATING EXPENSE					
Other Operating Expense	94500-00-900	0	224,000	224,000	0%
TOTAL OTHER OPERATING EXPENSE		-	224,000	224,000	0%

General Ledger Detail

Current period 4 (10/1/2022 - 10/31/2022)

Del Norte Parks and Recreation
Renee

Unit: \$

Friday, February 17, 2023 10:40:28AM
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Date	Posting Description	Reference	Source	Merge #	Debit	Credit	Balance
11900-00-900-A	Cash - Rec & Park Dist CCU Checking						109,567.71
11910-00-900-A	Cash - Rec & Park Dist CCU Savings						50.00
14300-00-900-A	Deferred Charges - Rec & Park Distri						37.80
10/1/2022	Summarized AP Invoices	Extra	AP-Invoice			12.60	
1/1/2022	California Fair Services Authority Invoice: 060882	2022 Estimated WC Lump Sum					12.60
14300-00-900-A		Net:	12.60-		0.00	12.60	25.20
15000-00-900-A	Cash - County of Del Note						3,349,808.37
10/31/2022	Fund Dep 10/31/2022	Oct Bal	GL-Manual		9,838.04		
15000-00-900-A		Net:	9,838.04		9,838.04	0.00	3,359,646.41
21200-00-900-A	Accounts Payable-Rec & Park Distric						595.13-
10/1/2022	Summarized AP Invoices	Invoices	AP-Invoice			250.32	
10/1/2022	California Fair Services Authority Invoice: 065076	10/2022 True Up Liability Monthly					250.32
10/31/2022	Summarized AP Invoices	Invoices	AP-Invoice			556.30	
10/31/2022	Valerie Starkey Invoice: 2202	October 2022 Services					556.30
21200-00-900-A		Net:	806.62-		0.00	806.62	1,401.75-
22800-00-900-A	Designated Reserve - Park & Rec Fai						1,624,801.34-
10/31/2022	Fund Dep 10/31/2022	Oct Bal	GL-Manual			254.40	
22800-00-900-A		Net:	254.40-		0.00	254.40	1,625,055.74-
25900-00-900-A	Funds Balance Available - Co of Del I						1,725,007.03-
10/31/2022	Fund Dep 10/31/2022	Oct Bal	GL-Manual			9,583.64	
25900-00-900-A		Net:	9,583.64-		0.00	9,583.64	1,734,590.67-
29300-00-900-A	Net Resources - Rec & Park District						112,036.30-
60000-11-900-A	Insurance Fees						788.79
10/1/2022	Summarized AP Invoices	Extra	AP-Invoice		12.60		
1/1/2022	California Fair Services Authority Invoice: 060882	2022 Estimated WC Lump Sum					12.60
10/1/2022	Summarized AP Invoices	Invoices	AP-Invoice		250.32		
10/1/2022	California Fair Services Authority Invoice: 065076	10/2022 True Up Liability Monthly, Gen Liab Ins					208.32
10/1/2022	California Fair Services Authority Invoice: 065076	10/2022 True Up Liability Monthly					42.00
60000-11-900-A		Net:	262.92		262.92	0.00	1,051.71
69010-11-900-A	Professional Services - Administrati						2,044.63
10/31/2022	Summarized AP Invoices	Invoices	AP-Invoice		556.30		
10/31/2022	Valerie Starkey Invoice: 2202	October 2022 Services, Valerie Hours					500.00
10/31/2022	Valerie Starkey Invoice: 2202	October 2022 Services, Reimbursement					56.30
69010-11-900-A		Net:	556.30		556.30	0.00	2,600.93
69030-11-900-A	Professional Services - Accounting / I						142.50
\$ Grand Totals		Beginning Balance	Net Activity		Total Debits	Total Credits	Balance
		0.00	0.00		10,657.26	10,657.26	0.00
					Total Debits	Total Credits	Balance
				Prior:	3,462,439.80	3,462,439.80	0.00
				Activity:	10,657.26	10,657.26	0.00
				Ending:	3,473,084.46	3,473,084.46	0.00

Del Norte Fairgrounds Trust
Balance Sheet
October 31, 2022

Unaudited

ASSETS

638 010 00000	Cash Del Norte Fairgrounds	3,359,646.41
	Total Assets	<u>3,359,646.41</u>

LIABILITIES AND FUND EQUITY

638 010 07100	Fund Balance Available	1,734,590.67
638 010 07110	Designated Reserve	1,625,055.74
	Total Liabilities and Fund Equity	<u>3,359,646.41</u>

G/L Transactions Listing - In Functional Currency (GLPTLS1)

Include Accounts With No Activity	[No]
Include Balances and Net Changes	[Yes]
Include Posting Seq. and Batch-Entry	[Yes]
Include Trans. Optional Fields	[No]
From Year - Period	[2023 - 04] To [2023 - 04]
Sort By	[Fund]
Sort Transactions By Date	[No]
From Fund	[638] To [638]
From Account Group	[] To [ZZZZZZZZZZZZ]
Last Year Closed	2022
Last Posting Sequence	27029
Use Rolled Up Amounts	[No]
Date	Doc. Date

Account Number/ Year/ Ptd.	Source	Doc. Date	Description/ Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
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638-010-00000			Cash - Del Norte Fairgrounds						3,349,808.37
2023	04	GL-CR	10/27/2022	DEPOSIT	28809-1	848.01			
	04	GL-TR	10/27/2022	TRANSFER	28788-1	8,990.03			
				Net Change and Ending Balance for Fiscal Period 04:				9,838.04	3,359,646.41
				Totals: Cash - Del Norte Fairgrounds 2023				0.00	3,359,646.41
				Fund Balance Available					-1,725,007.03

638-010-07100									
2023	04	GL-CR	10/27/2022	Auth No: 86246	26643		593.61		
				8/22					
	04	GL-TR	10/27/2022	Trans No: 35117	26624		8,990.03		
				1ST QTR INTEREST 22/23					
				Net Change and Ending Balance for Fiscal Period 04:				-9,583.64	-1,734,590.67
				Totals: Fund Balance Available 2023				0.00	-1,734,590.67
				Designated Reserve					-1,624,801.34

638-010-07110									
2023	04	GL-CR	10/27/2022	Auth No: 86246	26643		254.40		
				8/22					
				Net Change and Ending Balance for Fiscal Period 04:				-254.40	-1,625,055.74
				Totals: Designated Reserve 2023				0.00	-1,625,055.74

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
Report Totals:						9,838.04	9,838.04	0.00	0.00

3 accounts printed

Trial Balance

Current (11/1/2022 - 11/30/2022)

Unit Of Measure: \$

Del Norte Parks and Recreation

Friday, February 17, 2023 10:42:05AM

Renee

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Account	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
11900-00-900-A Cash - Rec & Park Dist CCU Checking #S51	109,567.71		2,111.25	2,111.25-	107,456.46
11910-00-900-A Cash - Rec & Park Dist CCU Savings #S50	50.00			0.00	50.00
14300-00-900-A Deferred Charges - Rec & Park District	25.20		12.60	12.60-	12.60
15000-00-900-A Cash - County of Del Note	3,359,646.41	0.00		0.00	3,359,646.41
21200-00-900-A Accounts Payable-Rec & Park District	1,401.75-	2,111.25	1,007.82	1,103.43	298.32-
22800-00-900-A Designated Reserve - Park & Rec Fair	1,625,055.74-		0.00	0.00	1,625,055.74-
25900-00-900-A Funds Balance Available - Co of Del Nort	1,734,590.67-		0.00	0.00	1,734,590.67-
29300-00-900-A Net Resources - Rec & Park District	112,036.30-			0.00	112,036.30-
60000-11-900-A Insurance Fees	1,051.71	262.92		262.92	1,314.63
69010-11-900-A Professional Services - Administration	2,600.93	710.00		710.00	3,310.93
69030-11-900-A Professional Services - Accounting/Audit	142.50	47.50		47.50	190.00
\$ Grand Totals	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
	0.00	3,131.67	3,131.67	0.00	0.00

General Ledger Detail

Current period 5 (11/1/2022 - 11/30/2022)

Del Norte Parks and Recreation
Renee

Unit: \$

Friday, February 17, 2023 10:40:52AM
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Date	Posting Description	Reference	Source	Merge #	Debit	Credit	Balance
11900-00-900-A	Cash - Rec & Park Dist CCU Checking						109,567.71
11/10/2022	Summarized AP Payments	Payments	AP-Payment	143		1,611.25	
11/10/2022	California Fair Services Authority Check: 2203						250.32
11/10/2022	Country Media, INC Check: 2200						94.63
11/10/2022	Del Norte County Registrar of Voters Check: 2201						210.00
11/10/2022	Valerie Starkey Check: 2202						1,056.30
11/30/2022	Summarized AP Payments	Payments	AP-Payment	141		500.00	
11/30/2022	Valerie Starkey Check: 2204						500.00
11900-00-900-A		Net:	2,111.25-		0.00	2,111.25	107,456.46
11910-00-900-A	Cash - Rec & Park Dist CCU Savings						50.00
14300-00-900-A	Deferred Charges - Rec & Park Distri						25.20
11/1/2022	Summarized AP Invoices	Extra	AP-Invoice			12.60	
1/1/2022	California Fair Services Authority Invoice: 060882 2022 Estimated WC Lump Sum						12.60
14300-00-900-A		Net:	12.60-		0.00	12.60	12.60
15000-00-900-A	Cash - County of Del Note						3,359,646.41
11/30/2022	Fund Dep 11/30/2022	Nov Bal	GL-Manual		0.00		
15000-00-900-A		Net:	0.00		0.00	0.00	3,359,646.41
21200-00-900-A	Accounts Payable-Rec & Park Distric						1,401.75-
11/1/2022	Summarized AP Invoices	Invoices	AP-Invoice			250.32	
11/1/2022	California Fair Services Authority Invoice: 065571 2022 True Up Liability Monthly						250.32
11/8/2022	Summarized AP Invoices	Invoices	AP-Invoice			210.00	
11/8/2022	Del Norte County Registrar of Voters Invoice: 2201 Election Services for 11/8/2022						210.00
11/10/2022	Summarized AP Payments	Payments	AP-Payment	143	1,611.25		
11/10/2022	California Fair Services Authority Check: 2203						250.32
11/10/2022	Country Media, INC Check: 2200						94.63
11/10/2022	Del Norte County Registrar of Voters Check: 2201						210.00
11/10/2022	Valerie Starkey Check: 2202						1,056.30
11/30/2022	Summarized AP Invoices	Invoices	AP-Invoice			547.50	
11/30/2022	California Fair Services Authority Invoice: 066188 11/2022 AccountNet						47.50
11/30/2022	Valerie Starkey Invoice: 2204 November 2022 Services						500.00
11/30/2022	Summarized AP Payments	Payments	AP-Payment	141	500.00		
11/30/2022	Valerie Starkey Check: 2204						500.00
21200-00-900-A		Net:	1,103.43		2,111.25	1,007.82	298.32-
22800-00-900-A	Designated Reserve - Park & Rec Fai						1,625,055.74-
11/30/2022	Fund Dep 11/30/2022	Nov Bal	GL-Manual			0.00	
22800-00-900-A		Net:	0.00		0.00	0.00	1,625,055.74-
25900-00-900-A	Funds Balance Available - Co of Del I						1,734,590.67-
11/30/2022	Fund Dep 11/30/2022	Nov Bal	GL-Manual			0.00	
25900-00-900-A		Net:	0.00		0.00	0.00	1,734,590.67-
29300-00-900-A	Net Resources - Rec & Park District						112,036.30-
60000-11-900-A	Insurance Fees						1,051.71
11/1/2022	Summarized AP Invoices	Extra	AP-Invoice		12.60		
1/1/2022	California Fair Services Authority Invoice: 060882 2022 Estimated WC Lump Sum						12.60
11/1/2022	Summarized AP Invoices	Invoices	AP-Invoice		250.32		
11/1/2022	California Fair Services Authority Invoice: 065571 2022 True Up Liability Monthly, Gen Liab Ins						208.32
11/1/2022	California Fair Services Authority Invoice: 065571 2022 True Up Liability Monthly						42.00
60000-11-900-A		Net:	262.92		262.92	0.00	1,314.63
69010-11-900-A	Professional Services - Administrati						2,600.93
11/8/2022	Summarized AP Invoices	Invoices	AP-Invoice		210.00		
11/8/2022	Del Norte County Registrar of Voters Invoice: 2201 Election Services for 11/8/2022						210.00
11/30/2022	Summarized AP Invoices	Invoices	AP-Invoice		500.00		
11/30/2022	Valerie Starkey Invoice: 2204 November 2022 Services, Valerie Hours						500.00
69010-11-900-A		Net:	710.00		710.00	0.00	3,310.93
69030-11-900-A	Professional Services - Accounting//						142.50
11/30/2022	Summarized AP Invoices	Invoices	AP-Invoice		47.50		
11/30/2022	California Fair Services Authority Invoice: 066188 11/2022 AccountNet, Sam's Hours						47.50

General Ledger Detail

Current period 5 (11/1/2022 - 11/30/2022)

Del Norte Parks and Recreation
Renee

Unit: \$

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Date	Posting Description	Reference	Source	Merge #	Debit	Credit	Balance
69030-11-900-A Professional Services - Accounting// (continued)							
11/30/2022	California Fair Services Authority	Invoice: 066188	11/2022	AccountNet			0.00
69030-11-900-A		Net:			47.50	0.00	190.00
\$ Grand Totals							
		Beginning Balance	Net Activity		Total Debits	Total Credits	Balance
		0.00	0.00		3,131.67	3,131.67	0.00
\$ Trial Balances							
			Prior:		3,473,084.46	3,473,084.46	0.00
			Activity:		3,131.67	3,131.67	0.00
			Ending:		3,471,981.03	3,471,981.03	0.00

DEL NORTE COUNTY FAIR, 41ST DAA
Recreational & Park District
BALANCE SHEET
November-22

	<u>22/23</u>	<u>21/22</u>
ASSETS		
ASSETS		
Cash - Central Coast CU Checking Members	107,456	217,560
Cash - Central Coast CU Savings	50	50
Accounts Receivable	0	0
Deferred Charges	13	0
Cash - County of Del Norte	<u>3,359,646</u>	<u>3,327,807</u>
TOTAL ASSETS	<u><u>3,467,165</u></u>	<u><u>3,545,418</u></u>
LIABILITIES & EQUITY		
LIABILITIES		
Accounts Payable/WC Payable	298	86
Designated Reserve - Co of Del Norte	1,625,056	1,459,384
Funds Bal Available - Co of Del Nort	<u>1,734,591</u>	<u>1,868,424</u>
TOTAL LIABILITIES	<u><u>3,359,945</u></u>	<u><u>3,327,893</u></u>
EQUITY		
Net Resources - Rec & Park District	112,036	222,447
Net Income	<u>(4,816)</u>	<u>(4,922)</u>
TOTAL EQUITY	<u><u>107,221</u></u>	<u><u>217,525</u></u>
TOTAL LIABILITIES & EQUITY	<u><u>3,467,165</u></u>	<u><u>3,545,418</u></u>

DEL NORTE COUNTY FAIR, 41ST DAA
RECREATIONAL & PARK DISTRICT
Statement of Operations
November 30, 2022

	Acct. No.	Current YTD 11/30/2022	Budget 22/23	Balance of Budget	% Used 22/23
REVENUES:					
Sales Tax Revenues	RECS	-	-	-	0%
Interest Income	RECI	-	30,000	30,000	0%
TOTAL REVENUES		-	30,000	30,000	0%
EXPENSES:					
Administrative Expenditures	RECA	4,816	40,800	35,984	12%
Prior Year Expenditures	RECP	-	-	-	0%
Capital Expenditures	RECC	-	-	-	0%
Other operating Expenditures	RECO	-	224,000	224,000	0%
TOTAL EXPENSES		4,816	264,800	259,984	2%
TOTAL NET GAIN/LOSS		(4,816)	(234,800)	(229,984)	2%

Detail of Expenditures

	Acct. No.	Current YTD 11/30/2022	Budget 22/23	Balance of Budget	% of Used 22/23
ADMINISTRATION EXPENSE					
Insurance Fees	60000-11-900	1,315	2,800	1,485	47%
Other Expenses	65000-11-900	0	10,000	10,000	0%
Professional Services - Legal	69000-11-900	0	10,000	10,000	0%
Professional Services - Administration	69010-11-900	3,311	7,500	4,189	44%
Professional Services - Miscellaneous	69020-11-900	0	0	0	0%
Professional Services - Accounting / Audit	69030-11-900	190	10,500	10,310	2%
TOTAL ADMINISTRATION EXPENSE		4,816	40,800	35,984	12%
PRIOR YEAR OPERATING EXPENSE ADJUSTMENT					
Prior Year Expense Adjustment	80000-00-900	0	0	0	0%
TOTAL PRIOR YEAR OPERATING EXPENSE		-	-	-	0%
MAINTENANCE & GENERAL OPERATIONS					
CAPITAL EXPENDITURE (LIST)					
Capital Expenditures	91200-00-900	0	0	0	0%
TOTAL CAPITAL EXPENDITURES		-	-	-	0%
OTHER OPERATING EXPENSE					
Other Operating Expense	94500-00-900	0	224,000	224,000	0%
TOTAL OTHER OPERATING EXPENSE		-	224,000	224,000	0%

Del Norte Fairgrounds Trust
Balance Sheet
November 30, 2022

Unaudited

ASSETS

638 010 00000	Cash Del Norte Fairgrounds	3,359,646.41
	Total Assets	<u>3,359,646.41</u>

LIABILITIES AND FUND EQUITY

638 010 07100	Fund Balance Available	1,734,590.67
638 010 07110	Designated Reserve	<u>1,625,055.74</u>
	Total Liabilities and Fund Equity	<u>3,359,646.41</u>

Trial Balance

Current (12/1/2022 - 12/31/2022)

Unit Of Measure: \$

Del Norte Parks and Recreation

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Account	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
11900-00-900-A Cash - Rec & Park Dist CCU Checking #S51	107,456.46		548.14	548.14-	106,908.32
11910-00-900-A Cash - Rec & Park Dist CCU Savings #S50	50.00			0.00	50.00
14300-00-900-A Deferred Charges - Rec & Park District	12.60		12.60	12.60-	0.00
15000-00-900-A Cash - County of Del Note	3,359,646.41	816.85		816.85	3,360,463.26
21200-00-900-A Accounts Payable-Rec & Park District	298.32-	548.14	1,221.57	673.43-	971.75-
22800-00-900-A Designated Reserve - Park & Rec Fair	1,625,055.74-		245.05	245.05-	1,625,300.79-
25900-00-900-A Funds Balance Available - Co of Del Nort	1,734,590.67-		571.80	571.80-	1,735,162.47-
29300-00-900-A Net Resources - Rec & Park District	112,036.30-			0.00	112,036.30-
60000-11-900-A Insurance Fees	1,314.63	262.92		262.92	1,577.55
69010-11-900-A Professional Services - Administration	3,310.93	971.25		971.25	4,282.18
69030-11-900-A Professional Services - Accounting/Audit	190.00			0.00	190.00
\$ Grand Totals	Beginning Balance	Debits	Credits	Net Activity	Ending Balance
	0.00	2,599.16	2,599.16	0.00	0.00

DEL NORTE COUNTY FAIR, 41ST DAA
RECREATIONAL & PARK DISTRICT
Statement of Operations
December 31, 2022

	Acct. No.	Current YTD 12/31/2022	Budget 22/23	Balance of Budget	% Used 22/23
REVENUES:					
Sales Tax Revenues	RECS	-	-	-	0%
Interest Income	RECI	-	30,000	30,000	0%
TOTAL REVENUES		-	30,000	30,000	0%
EXPENSES:					
Administrative Expenditures	RECA	6,050	40,800	34,750	15%
Prior Year Expenditures	RECP	-	-	-	0%
Capital Expenditures	RECC	-	-	-	0%
Other operating Expenditures	RECO	-	224,000	224,000	0%
TOTAL EXPENSES		6,050	264,800	258,750	2%
TOTAL NET GAIN/LOSS		(6,050)	(234,800)	(228,750)	3%

Detail of Expenditures

	Acct. No.	Current YTD 12/31/2022	Budget 22/23	Balance of Budget	% of Used 22/23
ADMINISTRATION EXPENSE					
Insurance Fees	60000-11-900	1,578	2,800	1,222	56%
Other Expenses	65000-11-900	0	10,000	10,000	0%
Professional Services - Legal	69000-11-900	0	10,000	10,000	0%
Professional Services - Administration	69010-11-900	4,282	7,500	3,218	57%
Professional Services - Miscellaneous	69020-11-900	0	0	0	0%
Professional Services - Accounting / Audit	69030-11-900	190	10,500	10,310	2%
TOTAL ADMINISTRATION EXPENSE		6,050	40,800	34,750	15%
PRIOR YEAR OPERATING EXPENSE ADJUSTMENT					
Prior Year Expense Adjustment	80000-00-900	0	0	0	0%
TOTAL PRIOR YEAR OPERATING EXPENSE		-	-	-	0%
MAINTENANCE & GENERAL OPERATIONS					
CAPITAL EXPENDITURE (LIST)					
Capital Expenditures	91200-00-900	0	0	0	0%
TOTAL CAPITAL EXPENDITURES		-	-	-	0%
OTHER OPERATING EXPENSE					
Other Operating Expense	94500-00-900	0	224,000	224,000	0%
TOTAL OTHER OPERATING EXPENSE		-	224,000	224,000	0%

General Ledger Detail

Current Period 6 (12/1/2022 - 12/31/2022)

Del Norte Parks and Recreation
Renee

Unit: \$

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Page 1

Date	Posting Description	Reference	Source	Merge #	Debit	Credit	Balance
11900-00-900-A	Cash - Rec & Park Dist CCU Checking						107,456.46
12/19/2022	Summarized AP Payments	Payments	AP-Payment	142		548.14	
12/19/2022	California Fair Services Authority	Check: 2199					548.14
11900-00-900-A		Net:	548.14-		0.00	548.14	106,908.32
11910-00-900-A	Cash - Rec & Park Dist CCU Savings						50.00
14300-00-900-A	Deferred Charges - Rec & Park Distri						12.60
12/1/2022	Summarized AP Invoices	Extra	AP-Invoice			12.60	
1/1/2022	California Fair Services Authority	Invoice: 060882	2022 Estimated WC Lump Sum				12.60
14300-00-900-A		Net:	12.60-		0.00	12.60	0.00
15000-00-900-A	Cash - County of Del Note						3,359,646.41
12/31/2022	Fund Dep 12/31/2022	Dec Bal	GL-Manual		816.85		
15000-00-900-A		Net:	816.85		816.85	0.00	3,360,463.26
21200-00-900-A	Accounts Payable-Rec & Park Distric						298.32-
12/1/2022	Summarized AP Invoices	Invoices	AP-Invoice			250.32	
12/1/2022	California Fair Services Authority	Invoice: 065854	2022 True Up Liability Monthly				250.32
12/19/2022	Summarized AP Payments	Payments	AP-Payment	142	548.14		
12/19/2022	California Fair Services Authority	Check: 2199					548.14
12/30/2022	Summarized AP Invoices	Invoices	AP-Invoice			971.25	
12/30/2022	Rural Approaches	Invoice: 2206	Preliminary Grant Woek FEMA				471.25
12/30/2022	Valerie Starkey	Invoice: 2205	December 2022 Services				500.00
21200-00-900-A		Net:	673.43-		548.14	1,221.57	971.75-
22800-00-900-A	Designated Reserve - Park & Rec Fai						1,625,055.74-
12/31/2022	Fund Dep 12/31/2022	Dec Bal	GL-Manual			245.05	
22800-00-900-A		Net:	245.05-		0.00	245.05	1,625,300.79-
25900-00-900-A	Funds Balance Available - Co of Del I						1,734,590.67-
12/31/2022	Fund Dep 12/31/2022	Dec Bal	GL-Manual			571.80	
25900-00-900-A		Net:	571.80-		0.00	571.80	1,735,162.47-
29300-00-900-A	Net Resources - Rec & Park District						112,036.30-
60000-11-900-A	Insurance Fees						1,314.63
12/1/2022	Summarized AP Invoices	Extra	AP-Invoice		12.60		
1/1/2022	California Fair Services Authority	Invoice: 060882	2022 Estimated WC Lump Sum				12.60
12/1/2022	Summarized AP Invoices	Invoices	AP-Invoice		250.32		
12/1/2022	California Fair Services Authority	Invoice: 065854	2022 True Up Liability Monthly, Gen Liab Ins				208.32
12/1/2022	California Fair Services Authority	Invoice: 065854	2022 True Up Liability Monthly				42.00
60000-11-900-A		Net:	262.92		262.92	0.00	1,577.55
69010-11-900-A	Professional Services - Administrati						3,310.93
12/30/2022	Summarized AP Invoices	Invoices	AP-Invoice		971.25		
12/30/2022	Rural Approaches	Invoice: 2206	Preliminary Grant Woek FEMA				471.25
12/30/2022	Valerie Starkey	Invoice: 2205	December 2022 Services, Valerie Hours				500.00
69010-11-900-A		Net:	971.25		971.25	0.00	4,282.18
69030-11-900-A	Professional Services - Accounting//						190.00
\$ Grand Totals		Beginning Balance	Net Activity		Total Debits	Total Credits	Balance
		0.00	0.00		2,599.16	2,599.16	0.00
\$ Trial Balances					Total Debits	Total Credits	Balance
			Prior:		3,471,981.03	3,471,981.03	0.00
			Activity:		2,599.16	2,599.16	0.00
			Ending:		3,473,471.31	3,473,471.31	0.00

Include Accounts With No Activity [No]
 Include Balances and Net Changes [Yes]
 Include Posting Seq. and Batch-Entry [Yes]
 Include Trans. Optional Fields [No]
 From Year - Period [2023 - 06] To [2023 - 06]
 Sort By [Fund]
 Sort Transactions By Date [No]
 From Fund [638] To [638]
 From Account Group [] To [ZZZZZZZZZZZZ]
 Last Year Closed 2022
 Last Posting Sequence 27029
 Use Rolled Up Amounts [No]
 Date Doc. Date

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
638-010-00000			Cash - Del Norte Fairgrounds						3,359,646.41
2023	GL-CR	12/2/2022	DEPOSIT	26744	28913-1	816.85		816.85	3,360,463.26
			Net Change and Ending Balance for Fiscal Period 06:						
			Totals: Cash - Del Norte Fairgrounds 2023			816.85	0.00	816.85	3,360,463.26
			Fund Balance Available						-1,734,590.67
638-010-07100									
2023	GL-CR	12/2/2022	Auth No: 86480	26744	28913-1		571.80	-571.80	-1,735,162.47
			S/T						
			Net Change and Ending Balance for Fiscal Period 06:						
			Totals: Fund Balance Available 2023			0.00	571.80	-571.80	-1,735,162.47
			Designated Reserve						-1,625,055.74
638-010-07110									
2023	GL-CR	12/2/2022	Auth No: 86480	26744	28913-1		245.05	-245.05	-1,625,300.79
			S/T						
			Net Change and Ending Balance for Fiscal Period 06:						
			Totals: Designated Reserve 2023			0.00	245.05	-245.05	-1,625,300.79
			Report Totals:			816.85	816.85	0.00	0.00

Include Accounts With No Activity [No]
 Include Balances and Net Changes [Yes]
 Include Posting Seq. and Batch-Entry [Yes]
 Include Trans. Optional Fields [No]
 From Year - Period [2023 - 05] To [2023 - 05]
 Sort By [Fund]
 Sort Transactions By Date [No]
 From Fund [638] To [638]
 From Account Group [] To [ZZZZZZZZZZZZ]
 Last Year Closed 2022
 Last Posting Sequence 27029
 Use Rolled Up Amounts [No]
 Date Doc. Date

Account Number/Year/Prd.	Source	Doc. Date	Description/Reference	Posting Seq.	Batch-Entry	Debits	Credits	Net Change	Balance
638-010-00000			Cash - Del Norte Fairgrounds						3,359,646.41
638-010-07100			Fund Balance Available						-1,734,590.67
638-010-07110			Designated Reserve						-1,625,055.74
Report Totals:						0.00	0.00	0.00	0.00

3 accounts printed

Del Norte Fairgrounds Trust
Balance Sheet
December 31, 2022

Unaudited

ASSETS

638 010 00000	Cash Del Norte Fairgrounds	3,360,463.26
	Total Assets	<u>3,360,463.26</u>

LIABILITIES AND FUND EQUITY

638 010 07100	Fund Balance Available	1,735,162.47
638 010 07110	Designated Reserve	<u>1,625,300.79</u>
	Total Liabilities and Fund Equity	<u>3,360,463.26</u>

DEL NORTE LOCAL AGENCY FORMATION COMMISSION
1125 16th Street, Suite 202
Arcata, California 95521
TEL (707) 825-9301 FAX (707)825-9181
eo@delnortelafco.org

DATE: February 15, 2023
TO: Del Norte County Fairgrounds Recreation and Park District
Board of Directors: Wakefield, Westbrook, Renner, Hopkins & Wier
FROM George Williamson AICP, LAFCo Executive Officer
SUBJECT: Request for Agenda Items on:
Del Norte County Fairgrounds Recreation and Park District
February 23, 2023 Agenda - Post Sales Tax Actions

Del Norte LAFCo requests to have following agenda items placed on their February 23 Board Meeting Agenda:

- Post Sales Tax Fairgrounds Use Funding Program;
- Del Norte County Fairgrounds Facility 5-year Capital Improvement Program; and
- Resolution of Application to Del Norte LAFCo, for reviewing the reserve restriction, contingent on funding program, now that sales tax no longer collected.

Del Norte County Fairgrounds Recreation and Park District (DNCFRPD) was formed by Del Norte Local Agency Formation Commission (LAFCo) as the special district entity that could receive & allocate sales tax revenues. The Countywide Del Norte County Fair sales tax revenue has now ceased (collected from 2014-2021). This prompts review of the LAFCo reserve fund condition, as it references the period when sales taxes were being collected.

Also, in the current DNCFRPD Municipal Services Review (MSR) Determinations, adopted June 2020, includes the following:

The District should continue to work with the 41st DAA to implement specific processes to follow when providing financial assistance and update the MOU between them and the 41st DAA if necessary, to reflect agreed upon terms and conditions. This should include a post sales tax recreational use funding program.

I'm planning on attending the February 23, 2023 Board meeting and addressing the Board on the proposed agenda items. A draft Resolution of Application to Del Norte LAFCo is attached for your consideration.

Attachment: Draft Resolution of Application to Del Norte LAFCo

Cc Kim Floyd, Del Norte County Fair CEO
Valarie Starkey

Resolution No. ____

A RESOLUTION OF APPLICATION BY THE DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT BOARD OF DIRECTORS REQUESTING THE DEL NORTE LOCAL AGENCY FORMATION COMMISSION INITIATE PROCEEDINGS FOR REVIEW OF CONDITIONS AND DETERMINATIONS

RESOLVED, by the Del Norte County Fairgrounds Recreation and Park District (DNCFRPD) Board of Directors, that:

WHEREAS, Del Norte Del Norte Local Agency Formation Commission (LAFCo) took action pursuant to the Cortese-Knox-Hertzberg Local Government Reorganization Act of 2000, California Government Code, Section 56000 et seq. Part 3, Division 3, Title 5, to approve LAFCo Resolution No. 14-02, conditionally approving the DNCFRPD formation, with said resolution providing findings, determinations, conditions of approval, and pertinent to the district formation; and,

WHEREAS, one of the conditions of Resolution No. 14-02 was:

3. The District shall allocate at least 30% of annual sales tax revenue to build a reserve fund. These funds shall accrue in a separate account with the Del Norte County Auditor and shall not be used, except in an emergency situation approved by the commission, for the initial seven years the sales tax revenues are accruing.

WHEREAS, now that the sales tax is no longer being collected, the condition of maintaining a reserve fund should be reviewed so that all sales tax revenues may be applicable for fairgrounds use; and

WHEREAS The review should include a Post Sales Tax Fairgrounds Use Funding Program and Facility 5-year Capital Improvement Program Update; and

NOW, THEREFORE, The Del Norte County Fairgrounds Recreation and Park District makes application to Del Norte LAFCo, Including an initial \$1,000.00 deposit for reconsideration of LAFCo conditions and determinations:

The Del Norte Local Agency Formation Commission is hereby requested to initiate proceedings for the proposed review of conditions and determinations in the manner provided by the Cortese/Knox/Hertzberg Local Government Reorganization Act of 2000.

Passed and adopted by the District Board of Directors at a regular meeting thereof held on February 23, 2023, by the following vote:

AYES, Directors:

NOES, Directors:

ABSENT, Directors:

Approved: _____
Board Chair

Attest: _____
Secretary

February 15, 2023

Dear Recreation and Parks District Board,

First, I want to thank you for this opportunity to serve as the Administrative Assistant for the Recs and Parks Board. You have a huge responsibility to the public for managing and overseeing the funds collected from the 1/4 cent sales tax through measure F. Throughout my time working with you, you have shown how deeply each and every one of you care about the future of the fair.

I am resigning from the position of the Administrative Assistant. This letter will be my two weeks notice. I will be preparing the February Agenda, but beyond that, I will not be available to conduct work for the Recs and Parks.

I have enjoyed getting to know each of you and want to reiterate the compassion and concern each of you show for wanting to keep the Fair viable for our community. I hope that you are successful in the future of this endeavor.

I will make the documents available as well as transfer the computer which has all the information. You will need to follow up on the audit and coordinate the financials each month with CSFA. I will not be attending the February 23, 2023 meeting because I will be in Washington DC for work. I will be sending the agenda and board packet out by February 20, 2023.

Sincerely,



Valerie Starkey

Administrative Assistant

Del Norte Recreation & Park District

Board Report

1. Progress on Community Resilience Centers (CRC) Program Grant:

Deadline February 27, 2023

Award Amount: \$5,000,000 (minimum award)

CRC Objectives: (These are the objectives we will try to meet in the application)

- Improve community facilities to enhance the state's emergency preparedness capabilities, particularly in response to climate change;
- Support current and new infrastructure used during emergency/evacuations events, such as shelter and base camps, and critical deferred maintenance of such infrastructure;
- Build social infrastructure and long-term resilience of facilities that support social services and advance workforce development;
- Offer multi-benefit physical spaces and resources, resilient to both current and future climate hazards, such as droughts, floods, rising sea levels, and wildfires.
- Offer comprehensive, multi-benefit and holistic projects that support year-round community services and activities, with sustained benefits beyond emergency/evacuation events.
- Prioritize community resiliency, equity, and social infrastructure, especially for disadvantaged communities and disadvantaged unincorporated communities. The CRC program intends to balance both shorter-term emergency response needs, as well as longer-term ongoing community needs and services.

DNRPD Project: Update and repair Arts & Craft Building and Main Hall

Developing narrative and budget

Composing Support Letter Templates

Data gathering

2. Pre-planning work for FEMA's Building Resilient Infrastructure and Communities (BRIC)

Scheduled to be released this summer

3. Preliminary work on the USDA Community Facilities Direct Loan & Grant Program

Goals of the program: Community support services such as child care centers, community centers, fairgrounds or transitional housing.

