

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

Mailing Address: PO Box 402, Crescent City, CA 95531

**AGENDA
SPECIAL MEETING
Tuesday, November 14th, 2023
TIME: 4:00 p.m.**

**Meeting Location
Del Norte Fairgrounds Board Room
421 HWY 101 North, Crescent City, CA 95531**

Board of Directors
Doug Wakefield, President
Sabina Renner, Secretary
Steven Westbrook, Director
Donna Hopkins, Director
Michelle Camarena, Director

1. **4:00 p.m. – President Wakefield. Call the meeting to order and take roll.**
2. **PUBLIC COMMENT PERIOD:** Members of the Public may address the Board of Directors on matters that we within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, the Board cannot comment or otherwise consider a public comment until such items have been properly noticed for a future meeting agenda.
3. **Consent Agenda:** (Discussion/Action by Board). All items on the Consent Agenda are to be approved in one motion unless a Board Member requests separate action on a specific item.
 - a. Approve payment of \$285.92 to CFSA for General Liability Insurance, for the month of November 2023.
 - b. Approve payment of \$200.00 to Patricia Vernelson for services to the Board, June through November 2023.

c. Approve Minutes of the Board of Directors from the October 26th, 2023, meeting.

4. **Discussion:**

a. **New Business:**

To be determined by Board members.

b. **Old Business:**

To be determined by Board members.

c. **Committee Reports:**

1. Finance Committee – Receive statements from Coast Central Credit Union.
2. Public Relations Committee
3. Junior Livestock Auction Committee

d. **Board Comments:** Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

e. **Board Meeting schedule:**

a. Consider schedule for upcoming board meetings since the regular monthly meeting for December 2023.

f. **Adjournment:** Adjourn the meeting. to the next special or regular session, to be determined by the Board.

**Pursuant to the Americans with Disabilities Act, anyone requiring reasonable accommodation to participate in any board of directors meeting should contact the District one (1) week in advance whenever possible. At the present time, such requests to the District may be made by leaving a message at the Del Norte Fairgrounds office, 707 464-9556, and the message will be forwarded to the District.