

DNCFRPD

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

421 Hwy 101 North
Crescent City, CA 95531

Website: <https://dn CFRPD.org>
Phone 707-218-8494

SPECIAL AGENDA

Monthly Meeting

Tuesday, July 15, 2025, 4:00 p.m.

Meeting Location

Del Norte Fairgrounds Board Room

421 HWY 101 North, Crescent City, CA 95531

Board of Directors

Doug Wakefield, President

Sabina Renner, Secretary

Donna Hopkins, Director

Michelle Camarena, Director

Cory Countess, Director

Administrative Assistant: Patti Vernelson

1. President Wakefield will call the meeting order and take the roll.
2. **PUBLIC COMMENT PERIOD:** Members of the Public may address the Board of Directors on matters that we within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, the Board cannot comment or otherwise consider a public comment until such items have been properly noticed for a future meeting agenda.
3. **REGULAR AGENDA:** (Discussion/Action by Board).
New Business:
 - a. Approve the Minutes of the Regular June 10, 2025, Board Meeting.**Old Business:**
 - a. LAFCO
 - b. Report from Directors Hopkins and Camarena re communications with George Williamson from LAFCO and updates related to the July 28, 2025, Public Hearing. Act if needed.

c. Grant Writing Position

****Discuss grant writer applicants and take action if needed.**

On a motion by _____, 2nd by _____, the Board voted to enter into a contract with a grant writer, in an amount to be determined, on the following polled vote:

Directors Camarena: Countess: Hopkins: Renner:
Wakefield:

d. Marketing Proposal

The Board included \$5,000 in its 2025-26 Budget for Marketing support to help to help sustain outreach and fundraising for the 41st DAA. Discuss options for next steps.

e. Staff Reports:

Several boxes of District records dated from 2013 – 2020 were moved into the Fair District offices. A file with specific documents related to the history of LAFCO and the District was put together for Directors.

Final Preliminary Budget changes were approved by Director Hopkins and the Budget was submitted to Clint Schaad at the County Auditor's Office and to Renee Ye at CSFA.

f. Committee Reports: Board Members

1. Finance Committee
2. Public Relations Committee
3. Junior Livestock Auction Committee

g. Board Comments: Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.

h. Set next meeting date.

i. There being no further business, the President will adjourn the meeting.

****Pursuant to the Americans with Disabilities Act, anyone requiring reasonable accommodation to participate in any board of directors meeting should contact the district one (1) week in advance whenever possible. At the present time, such requests to the District may be made by leaving a message at the Del Norte Fairgrounds office, 707 464-9556, and the message will be forwarded to the District.**

