

DNCFRPD

DEL NORTE COUNTY FAIRGROUNDS RECREATION AND PARK DISTRICT

421 Hwy 101 North

Crescent City, CA 95531

Website: <https://dn CFRPD.org>

Phone 707-218-5759

AGENDA

Tuesday, January 12, 2026 5:00 p.m.

Del Norte Fairgrounds Board Room

421 HWY 101 North, Crescent City, CA 95531

BOARD OF DIRECTORS:

Doug Wakefield, President

Sabina Renner, Secretary

Donna Hopkins, Director

Michelle Camarena, Director

Cory Countess, Director

1. **CALL TO ORDER:** President Wakefield will call the meeting order at 5:00 p.m., take roll and introduce guests.
2. **PUBLIC COMMENT PERIOD:** Members of the Public may address the Board of Directors on matters that are within the authority and jurisdiction of the Board. If you are addressing the Board regarding a matter listed on the agenda, you may be asked to hold your comments until the Board takes up that matter. For matters not on the agenda, the Board cannot comment or otherwise consider a public comment until such items have been properly noticed for a future meeting agenda.
3. **CONSENT AGENDA:** (Discussion/Action by Board).
 - a. Approve the Minutes of the Special Meeting held November 20, 2025.
4. **NEW BUSINESS:**
 - a. Approve payment of Del Norte Office Supply Invoices 745061, 745434, 745771, 746270 for office supplies and photo copy services, in the amount of \$86.38.
This action requires a polled vote of the Board.
 - b. Approve payment of CFSA Invoices 079379, 079744, 080060 for AccountNet non-covered services, FedEx Shipping, in the amount of \$329.07.
This action requires a polled vote of the Board.

- c. Approve payment of Invoice 9982 from Raintree Solutions, LLC, for computer/tech services on 11/19/2025, in the amount of \$85.00.
This action requires a polled vote of the Board.
- d. Approve payment of Invoice dated 1/9/2026 from Nicholas Vogel, for Fund Development Services November & December 2025 in the amount of \$950.00.
This action requires a polled vote of the Board.
- e. Approve payment to Nicholas Vogel for reimbursement of IRS filing (\$600) and Non-profit filing with Secretary of State (\$20) in the amount of \$620.00
This action requires a polled vote of the Board.
- f. Update on new regulations of the Brown Act.

5. **OLD BUSINESS:**

- a. **REVIEW 2024-2025 YEAR-END FISCAL REPORTS** from California Fair Service Authority, if/when finalized.
- b. **REVIEW BOARD REPORT** from Nick Vogel, Grant Writer, about work done during Q4 2025 and discuss progress related to grants sought, fairgrounds work, other issues relevant.
- c. **COMMITTEE REPORTS:**
 - a. Finance Committee
 - b. Public Relations Committee
 - c. Junior Livestock Auction Committee
- d. **BOARD COMMENTS:** Members of the Board of Directors may comment on District business, request clarification, information or that items be included in future agendas. No action will be taken, but direction may be given to staff and items scheduled for future agendas.
 - a. Review article from LA Times – *From San Diego to Del Norte, A Tally of Recent Scandals Plaguing Local Fairs*
 - b. Review article from Redwood Voice – *'LA Times' Lists Del Norte Fair Among Others Plagued With Scandal After State Audit Raises Nepotism, Credit Card Misuse Concerns*
 - c. Review CDFA Performance Audit of 41st DAA Del Norte County Fair, Audit Report #24-014
- e. **NEXT MEETING:** Set meeting date for February 2026.
- f. **ADJOURN:** The President will adjourn the meeting if there is no further business.

**Pursuant to the Americans with Disabilities Act, anyone requiring reasonable accommodation to participate in any board of directors meeting should contact the district one (1) week in advance whenever possible. At the present time, such requests to the District may be made by leaving a message at the Del Norte Fairgrounds office, 707 464-9556, and a message will be forwarded to the District.

